DENTAQUEST PARTNERSHIP FOR ORAL HEALTH ADVANCEMENT: ONLINE LEARNING CENTER GUIDE

DentaQuest Partnership
for Oral Health Advancement

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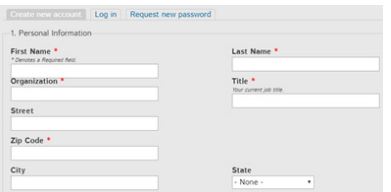
GETTING STARTED – REGISTRATION AND LOG IN

Welcome to the DentaQuest Partnership Online Learning Center (OLC)! You must be a registered member to access the online learning modules. Go to **http://www.dentaquestpartnership.org** to begin.

1. Click the **Register** button on the top right corner of the webpage.

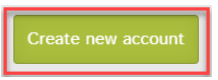
2. Click into each field to enter your personal information.

   Note: Fields with a red asterisk are required.

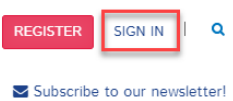


3. Click the **Create new account** button to finish.

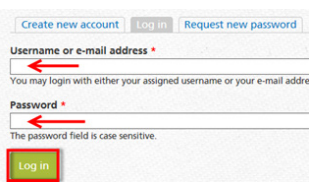
   Note: Registration is a two-step process. After you register, your account information will be approved. An email will be sent to you with instructions of how to finish the registration process. You can proceed to step 4 once this has been completed.



4. Click the **SIGN IN** button to log in.



5. Enter your **Username** and **Password** and click the **Log in** button.

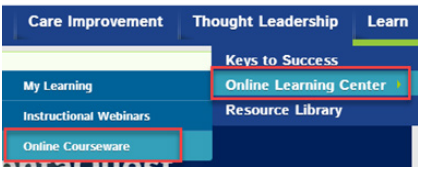


HOW TO OPEN AN ONLINE MODULE

1. Begin at the DentaQuest Partnership home page. Click the **Learn** tab.

   Note: At this point you should already have logged in to the DentaQuest website.

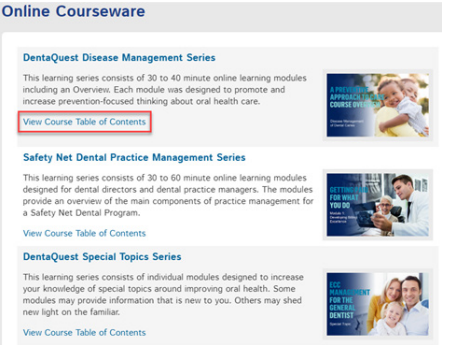
2. Hover over the **Online Learning Center** option from the dropdown menu and click **Online Courseware** from the second dropdown menu.



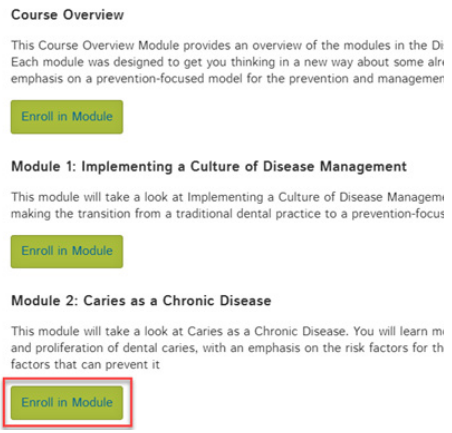
You can also navigate to the Online Learning Modules from the additional tabs on the main **Learn** landing page.

3. You will see a series of Online Courseware options.

   Find your desired learning series and click the **View Course Table of Contents** link.



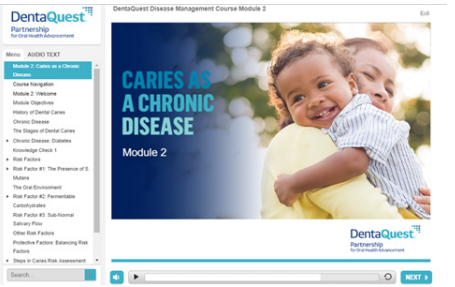
4. Scroll down the page to find your desired course and click the **Enroll in Module** button.



5. The module will open in a separate window. Use the various controls to stop, start, slow down or speed up the module.

   The **Exit** button should be used to leave the course.

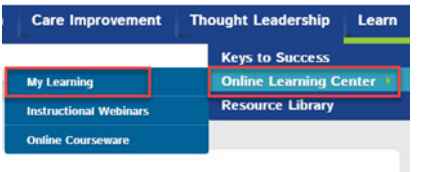
   Tip: You do not need to finish the module before you exit. Your place will automatically be saved when you return to finish the module.



HOW TO FIND YOUR CONTINUING EDUCATION CERTIFICATES

Once you have completed a module and have passed the module quiz, you will be eligible to receive free Continuing Education Unit(s) for that module. Depending on the length of the module, you may be required to complete two modules to obtain a certificate.

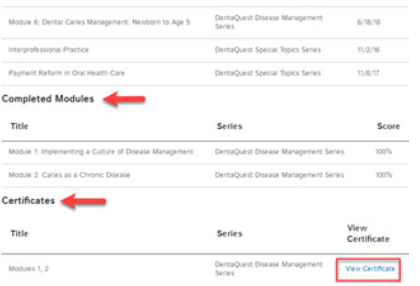
1. From the Learn tab, hover over the **Online Learning Center** option from the dropdown menu and click **My Learning** from the second dropdown menu.



2. Your My Learning page will open. At the top of the page is a list of modules you are currently enrolled in. Next on the page is a list of modules you have completed.

   If you have met the requirements to earn a Continuing Education Unit (CEU) you will find your printable certificate in the Certificates section.

   Click **View Certificate**.



3. You can **view**, **save** and **print** your certificate. All course information has automatically prefilled for your convenience.

   Your certificate(s) can always be found on your MyLearning page and will not be removed.